



Budget 2017-18



Budget: 2017-18

Brant Haldimand Norfolk
Catholic District School Board

Brant Haldimand Norfolk
Catholic District School Board
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Message from the Chair of the Budget Committee



The Brant Haldimand Norfolk Catholic District School Board approved the 2017-18 Budget on June 27, 2017. The Budget Committee met four times to deliberate the 2017-18 budget; which totals approximately \$132.3 million.

On April 12, 2017, the government released the regulation for the Grants for Student Needs (GSN) for the 2017-18 school year. The GSN allocation continues to mirror vital priorities of the Ministry of Education, including Achieving Excellence, Ensuring Equity, Promoting Well-Being and Enhancing Public Confidence. The Ministry continues to plan and implement strategies to ensure that the publicly-funded education system is fiscally sustainable; while at the

same time, realizing the province's goals for education; namely the improvement of student achievement.

In support of the Ministry's Goals, the Board has established goals through its 2015-18 Strategic Plan as follows:

Improving Student Achievement – Knowing our Learners: When we know, understand and respond to the unique learning needs using assessment-rich learning, we can respond to the individual needs of our students and improve their outcomes;

Catholic Faith Formation – When we support the family and the parish in forming the faith of our students and we commit ourselves to the principles of our gospel values, as expressed through the example of Catholic Social Teaching, we help to build the Kingdom of God;

Developing Safe and Inclusive Schools – When we foster positive relationships that emphasize mutual respect, understanding, and trust, we are able to improve the cohesion of our community; and

Communicating Effectively – When we communicate effectively to our internal and external stakeholders, we enhance the engagement of our community which improves our ability to generate support for our system.

Senior Administration has spent considerable time reviewing the strategic plan goals for 2015-18, as approved by the Board, and has aligned our strategic commitments and expenditures in support. The above priorities provided guidance for the development of the budget and served as the basis for expenditure decisions.

Enrolment has equalized within the Board and is now on a slight increase. An increase in enrolment is forecasted over the next several years. For 2017-18, enrolment in the elementary panel is projected to increase by 44 Full-Time Equivalent (FTE) students from Revised Budget. Enrolment in the secondary panel is projected to increase by 38 FTE students from Revised Budget. Enrolment for 2017-18 is estimated at 9,788 Average Daily Enrolment (ADE) students. The Ministry has introduced regulations regarding class size for Full-Day Kindergarten (FDK) classes; effective September 2017. As well, the Ministry has introduced a regulation to decrease the Junior / Intermediate class size on a phased-in approach over five years. Both initiatives will have an impact on staffing and the Board's budget.

The net result of the student enrolment increases as well as the need to meet regulation compliance for FDK and Junior / Intermediate classes; combined with staffing pressures at small schools and the system investment associated with recently-negotiated Labour Extension Agreements, will result in an increase of approximately 12 FTE teachers to the Board's compliment. Early Childhood Educator (ECE) positions in FDK classrooms will also increase as a result of enrolment increases in the youngest grades of the Board.

The total increase in the Board's operational budget over the 2016-17 Revised Budget is approximately \$5,594,000 or 4.5%.

We are pleased again this year to have a balanced budget that is responsive to the needs of our students and focuses on student achievement.

Rick Petrella
Chair of the Budget Committee

Message from the Director of Education



Excellence in learning and living in Christ is our district's motto - it honours our core role as educators and catechists. We aspire to do both in an innovative, comprehensive and responsive manner.

When any organization looks for high levels of achievement – it needs to mind its fiscal situation. For our district, we have established a culture of *living within our means* that allows us to make timely investments to reach our lofty goals. It is not always easy; over the years we have had to make difficult decisions to ensure that we balance our budget. I am pleased to report that we continue to set a high standard for fiscal excellence with another balanced budget.

I wish to thank our management staff and *Team Finance* who continue to build a foundation needed for program excellence to occur. Our team works tirelessly behind the scenes to monitor and improve financial processes, supervise transactions rooted in best practice and carefully steward the resources given to us by the Government of Ontario on behalf of taxpayers.

In closing, I hope that after reviewing this document you will share in the pride I have for our staff who serve the Catholic community of Brant, Haldimand and Norfolk.

Yours in Christ,

Chris N. Roehrig
Director of Education & Secretary

Mission Statement

As a Catholic Learning Community, we provide faith formation and academic excellence, which enables our graduates to live a life of love and service in Christ.

Vision Statement

Excellence in Learning ~ Living in Christ.

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INTRODUCTION

On April 12, 2017, the Minister of Education released the regulation for the Grants for Student Needs (GSN) for the 2017-18 school year. The GSN allocation continues to mirror vital priorities of the Ministry of Education, including Achieving Excellence, Ensuring Equity, Promoting Well-Being and Enhancing Public Confidence. The Ministry continues to plan and implement strategies to ensure that the publicly-funded education system is fiscally sustainable; while at the same time, realizing the province's goals for education; namely the improvement of student achievement.

In 2017-18, total projected education funding through the GSN increased from \$23.0 billion in 2016-17 to \$23.8 billion. Per-pupil funding is projected to increase in 2017-18 to \$12,100; an increase of 3.3 percent from 2016-17.

The School Boards Collective Bargaining Act, 2014 (SBCBA) also referred to as *Bill 122* passed into legislation on April 8, 2014. The SBCBA governs collective bargaining for teaching and support staff in the education sector. The SBCBA creates two tiers of collective bargaining, central, which is bargained provincially, and local, which is bargained locally, for teachers and support staff. Central items include matters such as salaries, class size and benefits. Central negotiations between the Ontario Catholic School Trustees' Association (OCSTA), the Ontario English Catholic Teachers' Association (OECTA) and as agreed to by the Crown concluded August 25, 2015. Central negotiations between the Ontario Catholic School Trustees' Association (OCSTA), the Ontario Secondary School Teachers' Federation (OSSTF) - Education Workers and as agreed to by the Crown concluded November 27, 2015. These Collective Agreements were scheduled to expire on August 31, 2017; however, these agreements were successfully renegotiated during the winter / spring of 2016-17 and are now referred to as Extension Agreements. These Extension Agreements will provide two additional years of labour stability ending on August 31, 2019. The 2017-18 GSN reflects investments for the first year of the Extension Agreements.

As the terms of the central agreement form the basis of monetary entitlements for staff of the Board, all entitlements have been considered and included in the 2016-17 Board Budget Document. Measures that are embedded into the GSN for 2017-18 include:

- For 2017-18, the GSN will fund a 0.5 percent lump sum payment to unionized employees for professional development, equivalent to the amount that would have been generated if the salary benchmarks for these staff had been increased by 0.5 percent.
- For 2017-18, the GSN will fund salary enhancements by an increase in the salary benchmarks for teaching and non-teaching staff of 1.5 percent for the entire 2017-18 school year.
- For 2017-18, the GSN will provide an inflation protection increase to the Health Trusts of 4 percent. With respect to benefits being provided by the Health Trusts for all employee groups, which are effective September 1, 2017, the cost for the Board will continue to be the 2014-15 cost; plus, 4 percent for each of the 2015-16 and 2016-17 years as determined in the 2014-17 collective agreement. The Ministry will provide funding for an inflationary increase of 4 percent effective September 1, 2017.

- As implemented in 2013-14, the GSN includes decreased secondary school enrolment funding due to a 34-credit threshold. Funding is differentiated such that a portion of a pupil's enrolment, over the 34-credit threshold, is included in a high-credit day-school Average Daily Enrolment (ADE) category, which is funded at the Continuing Education rate.
- The reduction of funding in benefits benchmarks continues to be phased-in as a result of the elimination of retirement gratuities. The reduction phase-in is 0.167 percent and continues each year over a 12-year period, beginning in 2013-14.
- The Student Transportation Grant will be increased by 2 percent in 2017-18 to recognize higher operating costs. As in previous years, this cost update will be netted against a school board's transportation surplus.
- The non-staff portion of the School Operations Allocation will be increased by 2 percent to fund increases in commodities (natural gas, electricity, water), facility insurance and other costs.
- As a result of the education sector labour negotiations, several targeted education investments were made in addition to compensation and benefit enhancements. The Ministry has established a Local Priorities Fund (LPF). This fund has allocated the equivalent of 5.5 OECTA Full-Time Equivalent (FTE) teachers, the equivalent of 8.2 to 9.4 OSSTF Education Workers and a professional development fund of \$37,213 to Early Childhood Educators (ECEs).
- The Community Use of Schools Allocation will increase by 3 percent to allow boards to reduce the rates for school space used by the community. The additional allocation to the Board is \$3,855. This allocation is intended to assist school boards in keeping schools open after hours by alleviating costs; such as heating, lighting and cleaning.
- Funding will be provided to assist school boards manage work undertaken for the Health Trust implementation and managing collective agreements in the form of a Human Resource Transition Supplement within the School Boards Administration and Governance Grant.
- For 2017-18, the GSN will provide funding to lower the funded average class size to 25.75 from the current 26.0. The regulation has been updated to require that 90 percent of Full-Day Kindergarten (FDK) classes have 30 or fewer students in 2017-18. Up to 10 percent of FDK classes can reach 32 students if they meet one of the regulation exceptions.
- For 2017-18, the funded Grade 4 - Grade 8 average class size will be reduced to 24.17 student. Over five years, the funded class size average for Grade 4 – Grade 8 will be reduced to 22.85 students. School boards with a regulated Grade 4 – Grade 8 class size average maximum exceeding 24.5 students will be required to reduce its Grade 4 – Grade 8 maximum class size average to 24.5 students within five years.

- In 2014-15, the Ministry introduced the School Board Efficiencies and Modernization (SBEM) strategy to provide incentives and supports for school boards to make more efficient use of school space. The Ministry stated at the time that the approach to managing school space in schools diverts significant funding to support underutilized space and is fiscally unsustainable. As a result, the Ministry is taking a measured and phased approach to promoting more efficient use of school space. This strategic approach is being phased-in over three years, which began in 2015-16. 2017-18 is the final year of the measured phase-in. The SBEM elements consist of the following:
 - Revising GSN grants and allocations to encourage school boards to make more efficient use of school space. These measures will result in changes to top-up funding and benchmarks under the:
 - a) School Facility Operations and Renewal Grant;
 - b) School Foundation Grant;
 - c) Geographic Circumstances Grant; and
 - d) Declining Enrolment Adjustment.
 - The Ministry will eliminate Base Top-up Funding through the School Facility Operations and Renewal Grant, while continuing to protect Enhanced Top-Up funding support for schools that are isolated from other schools of the Board. Criteria for Enhanced Top-Up funding will change with the elimination of supported and rural school grants and the introduction of funding based upon distance between schools. Under this approach, any elementary school facility that is at least ten kilometers away from the next closest school facility (elementary or secondary) of the Board will qualify for Enhanced Top-Up funding. Any secondary school facility that is at least 20 kilometers away from the next closest secondary school facility of the Board will also qualify for Enhanced Top-Up funding.
- The School Condition Improvement (SCI) funding will be maintained at the 2016-17 level for 2017-18 and 2018-19. This funding is used to keep schools across Ontario in a state of good repair. In addition, the Ministry is providing an additional \$40 million province-wide in School Renewal Allocation. With this SCI funding, 70 percent of a school board's allocation must target key building components and systems, with the remaining 30 percent addressing other locally-identified needs. Key building components include items such as foundations, roofs, windows, HVAC systems and plumbing.
- With the introduction of the Government of Ontario's Climate Change Action Plan and 2020 Greenhouse Gas (GRG) reduction targets, the Ministry is providing funding to support the reduction of GHG emissions from facilities in the education sector. This funding is immediately available to school boards so that they may take advantage of the 2017 summer months to undertake emission reduction projects. The program supports the replacement, renewal and installation of new energy efficient building components in older elementary schools, secondary schools and administrative buildings.
- The Differentiated Special Education Needs Amount (DSENA), formerly known as the High Needs Amount (HNA) Allocation, of the Special Education Grant will be reduced by a further 25 percent in 2017-18. This represents the fourth year of a four-year phase-out of the Differentiated Special Education Needs Amount Allocation. The new Special Education Grant funding model, based on Measures of Variability (MOV) and the Special Education Statistical Prediction Model (SESPM), was introduced in 2014-15 and is in its fourth year of implementation.

- The Ministry has continued with its investment in Indigenous leads in every school board. The allocation of the Indigenous Education Grant in 2017-18 ensures that all school boards receive a base amount of funding to establish a position, at a supervisory officer level, that is dedicated to supporting the implementation of the Indigenous Education Policy Framework. In 2017-18, this minimum level of funding is structured such that school boards will be required to spend at least half of the allocation on a dedicated position and will also be required to confirm that any remaining portion of the amount has been used to support the Framework through the Board Action Plan (BAP) on Indigenous Education.
- In 2010, the Ministry established a School Board Administration and Governance Advisory Group (BAAG) to develop a new funding model for school board administration. In 2017-18, the funding model will be in its fourth and final year of implementation. Three of the seven allocations in the current grant, which represents much of funding, will be replaced with no changes made to the four remaining allocations. School boards will continue to have flexibility to allocate a portion of certain GSN grants and other non-GSN revenue to support school board administration expenses.
- Enhanced Program Other (EPO) Grants will be \$140.4 million provincially in 2017-18. Of this amount, \$101.4 million has been allocated on a board-by-board basis as part of the GSN release and \$39 million will be allocated later in the year.
- The Ministry has moved many existing EPO allocations or allocations made in-year to the Board into the GSN:
 - Capital Planning Capacity Allocation
 - Human Resource Transition Supplement

The GSN funding memo 2017: B04 also indicates the government will launch an engagement on new approaches to supporting education in rural and remote communities. As well, in response to the Auditor General's recommendation that the Ministry of Education revisit the current student transportation funding formula, the Ministry will proceed with a 12-month to 18-month multi-stakeholder engagement to solicit input and feedback to renew the vision of student transportation in Ontario. The stakeholder engagement will focus on transportation funding principles, the roles of government and school boards and interactions with other services outside of education.

Other grants announced with, and subsequent to the GSNs, include:

• Autism Supports and Training	\$ 15,030
• Autism: Supporting Transition to the New Ontario Autism Program	\$ 82,863
• Community Use of Schools - Outreach Coordinator	\$ 64,000
• Focus on Youth	\$ 50,000
• Professional Development (Extension Agreement Funding to Early Childhood Educators)	\$ 37,213
• Well Being: Safe Accepting and Healthy Schools and Mental Health	\$ 39,887
• Renewed Mathematics Strategy	<u>\$ 380,473</u>
Total	\$669,466

The 2017-18 school year is the seventh full year reflecting changes to Public Sector Accounting Board (PSAB) accounting principles. These changes have been phased-in over the last ten years. One of the major changes is that capital assets, such as buildings and furniture and equipment, are now amortized over the expected useful life of these assets. There are several complications, which will impact the budget, including the restriction on funding *non-supported* projects. PSAB rules also eliminate reserves, such as working reserves, which will now appear as part of the Board's accumulated surplus.

The 2017-18 Preliminary Expenditure Budget has been prepared based on contractual costs, as known, plus information received from superintendents, department managers and secondary / elementary school principals. Administration has attempted to keep expenditures as closely matched to the revenue components and spending envelopes of the funding model as are reasonably known at this time. As in previous years, the provincial funding model contains certain guidelines and parameters that limit a school board's flexibility in determining its budget, such as:

- Salaries and benefits for classroom staff.
- Staffing formulas for classroom and non-classroom staff.
- School administration.
- Special education.
- Board administration and governance.
- School supplies, textbooks, materials, furniture and equipment.
- Plant operations.
- School renewal, school condition improvement and new pupil places.
- Debt service charges.

The Ministry of Education continues to permit school boards to establish overall budgets and allocate resources within those budgets, although there have been specific restrictions placed on school boards with respect to specific grants. There are four major restrictions, which have been included in the model since 1998 and must be adhered to by school boards in the determination of their budgets (except as permitted under the flexible funding regulation):

- Funds may not be moved from the classroom to the non-classroom category, although there is no longer a requirement to spend a certain percentage of funds on the classroom.
- The special education allocation establishes the minimum that each school board must spend on special education.
- The allocation for school renewal and school condition improvement establishes the minimum that each school board must spend on these components.
- Grant regulations stipulate that administration expenses cannot exceed the grant for Administration and Governance.

In addition, the Ministry of Education envelopes funds within certain areas such that the funds can only be utilized within these areas. Enveloping currently occurs for the usage of funds associated with Temporary Accommodation, Library Staff, the Indigenous Education Per-Pupil Amount, elements of the Learning Opportunities Grant, the Mental Health Leader, School Condition Improvement, School Renewal, the Internal Audit and Audit Committee Allocation, Administration and Governance and Special Education

EXPENDITURES

Beginning in the winter of 2015, the Board embarked on a process to create its roadmap for district improvement through strategic planning. In November 2015, the Board approved its Strategic Plan 2015-18. The new multi-year plan was the result of considerable community engagement, an in-depth environmental scan, a review of the goals of the Ministry of Education and the progress made on our previous strategic plan.

At the January 11, 2017 meeting, the Budget Committee recommended that the Trustees of the Board adopt the Goals of the 2015-18 Strategic Plan as the goals for the 2017-18 Budget.

The following goals for the 2015-18 Strategic Plan are as follows:

Improving Student Achievement – Knowing our Learners: When we know, understand and respond to the unique learning needs using assessment-rich learning, we can respond to the individual needs of our students and improve their outcomes;

Catholic Faith Formation – When we support the family and the parish in forming the faith of our students and we commit ourselves to the principles of our gospel values, as expressed through the example of Catholic Social Teaching, we help to build the Kingdom of God;

Developing Safe and Inclusive Schools – When we foster positive relationships that emphasize mutual respect, understanding, and trust, we can improve the cohesion of our community; and

Communicating Effectively – When we communicate effectively to our internal and external stakeholders, we enhance the engagement of our community which improves our ability to generate support for our system.

Senior Administration has spent considerable time reviewing the strategic plan goals for 2015-18, as approved by the Board, and has aligned our strategic commitments and expenditures in support.

The Board's plan also underscores its commitment to:

- Leadership that is informed by our Catholic faith throughout the organization.
- Our role in supporting families and parishes with respect to Catholic faith formation of young people.
- The importance of effective communication to our internal audience as well as our Catholic school stakeholders.

There are also some general financial goals, which shape the 2017-18 budget. They are:

- Continue a fiscally-sound approach to developing a balanced budget.
- Enhance financial stability.
- Continue to promote fiscal responsibility among departments.
- Ensure legislative compliance.

The above priorities provided guidance for development of the budget and served as the basis for expenditure decisions. During the 2017-18-year, Administration will report on the status of achieving these goals. The following is a brief description of the various expenditure categories, as well as comments on some of the reasons for significant changes from the 2016-17 Budget.

	2017-18 Estimates	2016-17 Revised Estimates	Increase (Decrease)
Instruction	66,471,658	63,814,216	2,657,442
Special Education	16,236,759	15,003,209	1,233,550
School Management	8,592,240	8,360,403	231,837
Student Support	943,097	798,610	144,487
Computer Services	1,435,660	1,302,000	133,660
Library	998,034	922,449	75,585
Guidance	926,618	970,011	(43,393)
Teacher Support	1,555,279	1,304,588	250,691
Administration and Governance	3,977,782	3,756,717	221,065
Operations and Maintenance	16,351,098	15,745,971	605,127
Transportation and Assessment	5,070,320	4,870,320	200,000
Continuing Education	313,050	302,290	10,760
Capital and Debt Charges	2,531,156	2,657,883	(126,727)
Other Non-Operating	3,500,000	3,500,000	0
TOTAL OPERATIONS EXPENDITURE	\$128,902,751	\$123,308,667	\$5,594,084

Instruction

This category includes salary and benefit costs for all classroom teaching staff, teaching time for principals and vice-principals, occasional teaching costs and the costs of providing home instruction. As the ELKP has now been fully implemented across the province; including all schools within the Board, instruction costs include the full costs for teachers within the program. The Instruction category does not include principal and vice-principal administration time, secretarial costs or custodial costs for schools. It also does not include the cost of any staff member that serves the special needs of students, as these costs are included in Special Education. It does not include the cost of centralized administrative staff that support the classroom teacher, as these costs are included in Teacher Support.

This section also includes expenses for schools for items such as books, periodicals, films, supplies and services and furniture and equipment. It does not include the cost of utilities or custodial supplies, which are included in Facilities Department expenditures.

The School Boards Collective Bargaining Act, 2014 (SBCBA) also referred to as *Bill 122* was passed into legislation on April 8, 2014. The SBCBA governs collective bargaining for teaching and educational support staff sectors of the Board. The SBCBA creates two tiers of collective bargaining, central, which is bargained provincially, and local, which is bargained locally, for teachers and education support staff. Central items include salaries, class size and benefits. As the terms of the central agreement form the basis of monetary entitlements for staff of the Board, all entitlements have been considered and have been included in the 2017-18 Board Budget Document.

The Central Terms Collective Agreement for the Ontario English Catholic Teachers' Association (OECTA) was scheduled to expire on August 31, 2017. This agreement was extended after provincial negotiation during the fall / winter of 2016-17. Referred to as an Extension Agreement, this term agreement has been extended until August 31, 2019 and is inclusive of central and local terms. As a result of the Extension Agreements, the following compensation increases have been included in the budget. Effective September 1, 2017, salary grids, wage schedules and position of responsibility allowances will be increased in the budget by 1.5 percent. In addition, effective September 1, 2017, a lump sum payment of 0.5 percent of wages earned in the 2016-17 school year will be made in recognition of potential expenses for professional development, supplies, equipment or other professional expenses.

Enrolment in the elementary panel is projected to increase by 44 FTE students from Revised Budget. Enrolment in the secondary panel is projected to increase by 38 FTE students from Revised Budget. Enrolment for 2017-18 is estimated at 9,788 Average Daily Enrolment (ADE) students. In addition to class size caps in Grade 1 – Grade 3, the Ministry has introduced a class size cap of 30 students in a Full-Day Kindergarten (FDK) class; effective in September 2017 with some defined exceptions that can increase the FDK class size to 32 students on a limited basis. Further, the Ministry introduced a regulation in the spring of 2017 to decrease the Junior / Intermediate class size on a phased-in approach over five years. Currently, the Board's Junior / Intermediate class size target, as established by the Ministry in 2014-15, is 25.6 students for Junior / Intermediate classes. As per the regulation and the GSN Memo 2017: B04, the Board will be required to reduce its Junior / Intermediate maximum class size average to 24.5 students.

The Extension Agreement for OECTA includes a provision for a system investment in 2017-18 that will continue in the 2018-19 school year. The system investment for OECTA includes the hiring of approximately 5.5 FTE teachers to support students in need, consistent with local needs and priorities.

The net result of the student enrolment increases as well as the need to meet regulation compliance for FDK and Junior / Intermediate classes; combined with staffing pressures at small schools and the system investment associated with the Extension Agreement, has resulted in the increase of approximately 12 FTE teachers to the Board's compliment.

Special Education

This category includes salary and benefit costs for all Special Education Resource Teaching Staff (SERTS), occasional teaching costs related to special education and educational assistants (EAs) for students with special needs. It also includes staff costs related to special education, such as social workers, behavioural therapists, child and youth workers, speech services, assistive technology, contracted psychological services and the Mental Health Lead. Included are supplies, services and travel costs for itinerant staff and learning materials. The equipment costs are primarily FM audio units and special computers and furniture, which are substantially covered by High Needs Grants. A portion of the Wide Area Network costs associated with routers, switches, bandwidth as well as proportional technical support costs are also allocated to Special Education.

The Extension Agreements, for both OECTA and OSSTF, include a provision for a system investment in 2017-18, which will continue in the 2018-19 school year. Funding from the Extension Agreement will increase the total number of SERTS by one SERT. This additional SERT will be utilized for alternative programming and special classes within the system. In the elementary panel, SERTS usually do not provide full-time special education support as they often have an element of providing preparation time associated with their position. With the influx of funding associated with the Extension Agreements, elementary SERT positions will be reviewed and adjustments made such that many SERTS will be

providing additional special education support and reduced preparation time support. The equivalent of 2.5 FTE SERT positions will be distributed within the system as a result of this top-up funding. The Extension Agreement will provide funds to increase special education sections in secondary schools by ten sections.

Part of the funding associated with the Extension Agreement as it relates to the OSSTF Education Workers, will be utilized for a system investment; specifically, in support of special education needs in the system. The funding will be used to increase 2.0 Educational Assistant (EA) positions, which will be itinerant in nature, and 1.5 additional EA positions, which will be allocated to increase the general EA compliment.

Central office positions will remain status quo. The position of Board Mental Health Lead will be maintained. Currently, the Board has 3.0 FTE Social Workers. This allocation was increased by 1.0 FTE during the 2016 – 17 Revised Estimates to support the growing needs identified within the Board.

School Management

This category covers the costs of school administration, including administrative time for principals and vice-principals, plus school secretaries. There will be one permanent school closure in 2016-17 and, hence, the number of principals and secretaries in the system will be reduced by one. Currently, there are four vice-principals in the system as the number was increased by 1.0 FTE during the 2016 – 17 Revised Estimates to support the growing need identified within the Board. One performs 1.0 FTE administrative duties and three perform 0.5 FTE administration time and 0.5 teaching or special education time in the elementary panel. Traditionally, in schools with an enrolment of 200 or less students, principals are allocated 0.2 FTE of teaching time. On a cumulative basis throughout the system, principals traditionally have spent 2.0 FTE equivalent in a teaching role. This teaching role was reduced in the 2014-15 school year; using Education Program Other (EPO) grants as well as a reallocation of funds received through the GSN. For 2017-18, this reduced teaching time will be maintained at an aggregate 0.4 FTE, including time offset through EPO grants. Principals will utilize this additional administrative time for school-based improvement initiatives and system level responsibilities.

Funding associated with the Extension Agreement as it relates to the OSSTF Education Workers, will also be utilized for a system investment specifically in recognition of the role that office clerical staff play in promoting safe, healthy and caring schools. This funding will also be utilized to increase secretarial support at one of the secondary schools by a 0.5 FTE position and to provide an additional five open / close hours; for a total of 140 hours, to the 28 elementary schools in the system and to provide an extra five secretarial hours at five large elementary schools and an extra ten hours at one large elementary school; for a total of 35 hours in the system.

Student Support

Staff in the Student Support area include three secondary school chaplaincy leaders, three Child and Youth Workers (CYWs) to support the Alternative Education and Safe Schools Programs and noon-hour supervisors. The number of noon-hour supervisors will be maintained in 2017-18 for student supervision. EAs will also provide required noon-hour supervision.

Part of the funding associated with the Extension Agreement as it relates to the OSSTF Education Workers, will be allocated to increase CYW positions by 2.0; bringing the total to 5.0 CYWs in the Board.

The Ministry has made an important investment in Indigenous Education leads in every school board. The allocation of the Indigenous Education Supplement in 2016–17, and again in 2017-18, is to ensure that all school boards receive a base amount of funding to establish a position and appropriate supports for the Ontario Indigenous Education Policy Framework and Board Action Plan (BAP). A 1.0 FTE Indigenous Mentor position will be maintained as a student support and resource to this initiative.

Computer Services

This category includes staff costs for all computer and data services technicians, one supervisor and one manager. The remaining costs are for operation of the Information Technology Department, including fibre and telephone line costs for the wide-area network. Provision has been made to expand and increase the bandwidth available to staff and students in support of student learning on both the traditional Board network and for the Bring Your Own Device (BYOD) initiative. Bandwidth link upgrades to the three secondary schools and most elementary schools are continuing; resulting in a significant increase in bandwidth available to students. In 2013-14, the Board entered into an agreement with the Ontario Research and Innovation Optical Network (ORION) in order to provide Internet connectivity for student and teacher use. In 2017-18, the Board will again upgrade bandwidth delivery capacities. All the continuous bandwidth capacity and speed upgrades that the Board undertakes reflect the changing pedagogical requirements for teaching and learning in the 21st century. These changes will also allow students to stream web content to their devices.

Student learning aided by technology continues to increase in our schools. The number of devices and complexity of systems in the schools and in the corporate offices also continues to increase. As a result, a 1.0 FTE position of Supervisor of Enterprise Web Services and Systems Integration has been added within Information Technology Services.

Library and Guidance Services

This category includes the combined costs of salary and benefits for secondary school teacher librarians, guidance counsellors and library technicians at elementary and secondary schools. Staffing will be increased by 0.5 FTE in 2017-18 as a result of the funding provided through the Extension Agreement for OSSTF Education Workers. This section also includes library supplies and materials. It should be noted that three of the current elementary library staff positions are funded through a Library Staff Investment Project allocation within the 2017-18 GSN. This allocation was formally made through an EPO allocation in 2015-16.

Teacher Support

In 2016-17, staff in the Teacher Support area included two Computer Consultants, a Religion Consultant, two Elementary Program Consultants, two Secondary Program Consultants, one Specialist High Skills Major / Pathways Consultant, one Ontario Youth Apprenticeship Program Coordinator, two Student Achievement Leads (Curriculum and Special Education), one System Teacher Pathways, two Mathematics System Teachers, one Literacy / Numeracy System Teacher, two English-as-a-Second Language teachers, one Student Work Study Teacher, three Student Achievement Team Teachers, one Faith Animator on a part-time basis and 2.5 clerical staff. Some of the positions receive targeted funding through the Education Program Other (EPO) grants as opposed to traditional Grants for Student Needs (GSN) funding.

Currently, the Board maintains nine Itinerant Art positions to provide some of the preparation time teachers receive. Over the next three years, the Board will be transitioning these positions from Itinerant Art positions to Itinerant Science, Technology, Engineering, Mathematics (STEM) positions. With the increased focus on

STEM, a position of STEM Consultant is being created to oversee this very critical program. The position of System Teacher overseeing Robotics will be eliminated and merged into the work of the STEM Consultant and teachers. As Arts Itinerant Teachers are eliminated and replaced by STEM Itinerant Teachers, it will be important to maintain momentum in the Arts, which has been fostered in the Board over the last several years. The Board will add an Arts Consultant to fulfill this role.

Other costs are general office costs, professional development and automobile reimbursement costs for consultant staff.

Administration and Governance

This category includes staffing expenses pertaining to administration, supervisory and clerical costs of trustees, the Director's Office, supervisory officers, finance and human resources. The budget includes maintenance costs for human resources and accounting software as well as other office supplies, travel, training, supplies, etc. and replacement computers for central administration. Expenses cover certain costs of the department as well as those that are incurred on behalf of the system, such as trustee fees, legal fees, audit fees, negotiation costs and liability insurance.

Grant regulations prohibit administrative expenses exceeding the grant for Administration and Governance. For the Brant Haldimand Norfolk Catholic District School Board, administrative expenditures will approximate administrative revenue. Furniture and equipment is now amortized over its estimated useful life. The amortization expense for administrative equipment is charged to the administration budget.

Operations and Maintenance

This category includes administrative, maintenance and secretarial costs of the Facilities Department, including all secondary and elementary school custodial and maintenance staff wages and benefits. Also included are the direct expenses of the Department's operations, as well as utilities, supplies, cost of vehicles, contractual fees and other major expenditures pertaining to the plant operations of schools.

There will be one permanent school closure in 2016-17 and, hence, the number of custodians in the system will be reduced by one custodian. However, with the funding associated with the Extension Agreement by the Ministry in recognition of the role that custodial and maintenance employees play in promoting safe, healthy and caring schools, custodial support will be increased by two positions.

The Board has been reducing utility usage through its Energy Management program; however, utility costs continue to increase in the sector due to rate increases and abnormal weather patterns as compared to historical trends. The Board's Energy Management program includes membership in a buying consortium for the purchase of natural gas and electricity, which has proven to be successful in purchasing power at below-market rates. A thorough review has been undertaken to reconcile actual utility costs to costs in budget. This review has resulted in a redistribution of utility budget allocations within schools and administrative areas. For 2017-18, utility cost analysis indicate that gas costs will increase in the system by approximately \$30,000, which is approximately 9 percent higher than in 2016-17. Approximately \$6,000, or 3 percent, has been added to water expenditure costs to cover future water costs.

School Renewal is estimated in the GSN to be approximately \$1.59 million, which approximates the allocation made in 2016-17. For 2017-18, the School Condition Improvement (SCI) program will be maintained by the Ministry to address the significant backlog in school renewal needs. SCI funding is allocated to school boards, for schools open and operating in the 2016-17 school year, in proportion to the renewal needs assessed for these facilities during the 2011-2015 cycle of the Ministry's Condition Assessment Program. As in 2016-17, school boards are required to direct 70 percent of their SCI funds to

address major building components (for example, foundations, roofs, windows) and systems (for example, HVAC and plumbing). The remaining 30 percent of SCI funding can continue to address the above listed building components or, alternatively, building interiors and surrounding site components (for example, utilities, parking and pavements). Unspent 2016–17 funds will be carried forward to the 2017–18 school year. For the Brant Haldimand Norfolk Catholic District School Board, the 2017-18 SCI allocation has been reduced by approximately \$530,000 from 2016-17.

With the introduction of the Government of Ontario's Climate Change Action Plan and 2020 Greenhouse Gas (GRG) reduction targets, the Ministry is providing funding to support the reduction of GHG emissions from facilities in the education sector. The program supports the replacement, renewal and installation of new energy efficient building components in older elementary schools, secondary schools and administrative buildings. For the Brant Haldimand Norfolk Catholic District School Board, the 2017-18 GHG allocation approximates \$530,000.

As previously stated, capital assets are now amortized over their estimated useful life. For those assets purchased under Ministry-approved programs, there is a grant in the amount of the amortization. For the amortization expense with respect to assets purchased without Ministry-specific approval (such as computers) there is no grant; therefore, the cost of the amortization is paid by the Board. Amortization for buildings is charged to School Operations.

Transportation and Assessment

This category includes the Board's estimated share of staffing and benefits costs of the Student Transportation Services of Brant Haldimand Norfolk (STSBHN), a consortium of the Brant Haldimand Norfolk Catholic District School Board, the Grand Erie District School Board and the MonAvenir conseil scolaire catholique. Many of the expenses are fees paid to bus operators for the transportation of students. The sharing of route costs has changed with the formation of the Consortia. Each route cost is shared based on ridership. A recent upgrade of the bus routing software has enabled the Consortia to be more efficient in route planning. As a result of a Request for Proposal (RFP) issued to bus operations companies in 2012, transportation busing costs have been reduced significantly. 2017-18 will be the first year of a three-year extension to the original agreement.

Continuing Education

This category includes salaries and benefits for all staff involved in continuing education programs, including summer school. Currently, totals have been provided in the budget based on 2016-17 programming and experience. Administration will continue to develop the Continuing Education program for the 2017-18 year. The proposal will be reviewed by trustees in 2017-18.

Debt Charges

Debt Charges include interest on long-term debt and pre-amalgamation debenture debt costs, which are fully funded by the province.

Other Non-Operating

This expenditure category includes School Generated Funds from school fundraising, as well as contingent liabilities.

REVENUES

School boards in Ontario have one main funding source, the Province, though part of this is satisfied by a residential / commercial tax that is determined by the province and comes from local taxpayers. School boards calculate grant allocations in accordance with Provincial regulations in four broad categories -- Foundation Grants, School Foundation Grants, Special Purpose Grants and Pupil Accommodation Grants. Tax revenue is calculated according to provincially-determined formulae and this amount is deducted from total grant allocations, as calculated, to form the net contribution by the Province. Each municipality is informed by the Ministry of Finance as to the portion of local taxes that it must forward to school boards in their jurisdiction.

It should be recognized that it is the provincial grant regulations, which determine the total amount of revenue even though it is paid through two sources, the Province directly and individual municipalities. School boards do not have authority to levy additional taxes to local taxpayers and play no role in the determination of the amount of local taxation. In addition to the chief sources of revenue, there are miscellaneous revenues, which come from a variety of sources, including special government grants, tuition fees, interest earned and other revenue.

Local Taxation

As indicated above, the contribution of local taxation to education funding is determined by a provincially-determined set of formulae. The Province sets the mill rate for both commercial and residential purposes and applies it to the assessment roll.

FUNDING ALLOCATIONS

The revenue that will be paid by the province for 2017-18, compared to 2016-17 is broken down as follows:

	2017-18 ESTIMATES	2016-17 REVISED ESTIMATES	INCREASE (DECREASE)
Foundation	53,359,391	52,028,806	1,330,585
School Foundation	8,057,792	8,028,097	29,695
Special Purpose	45,371,139	40,948,506	4,422,633
Pupil Accommodation	10,908,954	11,003,724	-94,770
Amortization	4,294,851	4,106,913	187,938
TOTAL GRANTS	\$121,992,127	\$116,116,046	\$5,876,081
Other Revenue	3,410,624	3,692,621	-281,997
School Generated Funds	3,500,000	3,500,000	0
TOTAL REVENUE	\$128,902,751	\$123,308,667	\$5,594,084

Foundation Grant

The Pupil Foundation Grant is a per-pupil allocation that supports the elements of a classroom education that are required by, and generally common to, all students

The Pupil Foundation Grant has four allocations:

- Kindergarten (Junior Kindergarten / Senior Kindergarten) Pupil Foundation Allocation,
- Primary (Grade 1 to Grade 3) Pupil Foundation Allocation,
- Junior and Intermediate (Grade 4 to Grade 8) Pupil Foundation Allocation, and
- Secondary (Grade 9 to 12) Pupil Foundation Allocation

The increase in the Foundation allocation is directly attributed to increasing student enrolment in the Board as well as monetary compensation received by staff of the Board through provincial Extension Agreement negotiations during the fall / winter of 2016-17. For 2017-18, the Foundation Grant includes an increase in the salary benchmarks for teaching staff of 1.5 percent for the 2017-18 school year.

School Foundation Grant

The School Foundation Grant supports the costs of in-school administration and leadership (salaries and benefits for principals, vice-principals and office support staff), as well as supplies for school administration purposes. This grant, which was new in 2006-07, provides for a full-time principal at each school in excess of 150 pupils. For schools smaller than 150 pupils, the proportion of students in the school (Average Daily Enrolment) / 150 is used to determine the principal allocation.

Special Purpose Grants

Special Purpose allocations have remained relatively stable in all areas except Special Education, the Cost Adjustment for Teacher Qualification and Experience Grant, the Learning Opportunities Grant and the Administration and Governance Allocation.

The Cost Adjustment for Teacher Qualification and Experience Grant, which is one of the Special Purpose Grants, has increased due to the allocation made by the Ministry for the increase in Benefits Trust Funding. In addition, the Extension Agreement provided for a 0.5 percent lump sum payment to unionized employees for professional development, equivalent to the amount that would have been generated if the salary benchmarks for these staff had been increased by 0.5 percent. This allocation was made within the Cost Adjustment for Teacher Qualification and Experience Grant.

The Learning Opportunities Grant, which is also one of the Special Purpose Grants, has increased primarily because it now contains funding associated with the Local Priorities Fund (LPF). The Local Priorities Fund resulting from the provincial Extension Agreement negotiations in the fall / winter 2016-17, granted the Brant Haldimand Norfolk Catholic District School Board the equivalent of 5.5 OECTA Full-Time Equivalent (FTE) teachers and the equivalent of 8.2 to 9.4 OSSTF Education Workers.

The Special Education Grant has increased. Beginning in 2014–15, and being phased in over four years, the Differentiated Special Education Needs Amount (DSENA) formerly known as the High Needs Amount (HNA) Allocation of the Special Education Grant will be reduced by a further 25 percent. This represents the fourth and final year of a four-year phase-out of the Differentiated Special Education Needs Amount Allocation. The new Special Education Grant funding model is based on Measures of Variability (MOV) and the Special Education Statistical Prediction Model (SESPM). Funding from these changes will gradually be repurposed and redistributed. A High Needs Base Amount for Collaboration and Integration was introduced

in 2014-15 to provide a floor / base of high needs funding; using the same amount for all school boards. The net result to the Special Education Grant will be positive as these transitional changes occur.

The Administration and Governance Allocation has increased primarily because many former EPO grants or in year funding allocations by the Ministry have moved within the Administration and Governance Grant umbrella. These include the Capital Planning Capacity Allocation and the Human Resource Transition Supplement.

Pupil Accommodations Grant

The School Operations Grant allocation has remained flat as decreases to the grant as a result of the reduction of Base Top-up Funding through the School Facility Operations and Renewal Grant and the closure of one school at the end of the 2016-17 school year are offset by the increases to salary costs as a result of negotiations at the Provincial Central Tables. Base top up funding changes are now in their third and final year of a three-year phase in. This model allocates funding based on distance between schools. Under this approach, any elementary school facility that is at least ten kilometers away from the next closest school facility (elementary or secondary) of the Board qualifies for Enhanced Top-Up funding. Any secondary school facility that is at least 20 kilometers away from the next closest secondary school facility of the Board will also qualify for Enhanced Top-Up funding. This methodology encourages school boards to close schools when they are underutilized and located within the 10-kilometer elementary or 20-kilometer secondary distance from each other.

The *Community Use of Schools* grant has been separated from the School Operations grant as the government requests school boards to report on the use of these funds. Apart from the School Operations grant, all other grants in this area are *enveloped*, i.e., must be spent for the purpose for which the grant has been made, therefore, they equal the expenditure estimates for school renewal, new pupil places and debt charges. Any allocations not spent in 2017-18 must be transferred to a *Deferred Revenue* account, which has been specifically designated for that purpose. This amount is then carried forward for use in subsequent years.

Amortization

The Amortization Grant reflects the amount of allowable amortization or depreciation on eligible capital expenditures. As previously stated, capital assets are now amortized over their estimated useful life. For those assets purchased under Ministry-approved programs, there is a grant in the amount of the amortization. There is no grant for the amortization expense with respect to assets purchased without Ministry-specific approval (such as computers); therefore, the cost of the amortization is paid by the Board.

Other Revenue

Other revenue includes tuition fees charged to students from out-of-province or the Federal government for students living on Six Nations or New Credit Reserves, miscellaneous grants from the Ministry such as Education Program Other (EPO), the Ontario Youth Apprenticeship Program allocation and other incidental revenues.

CAPITAL PROJECTS

Construction

The government provides funding to school boards to build new schools or school additions based on the needs of the school board and approved by the Ministry of Education. The allocation for new schools is calculated assuming a 104 square feet space requirement for each elementary student and a 130 square feet space requirement for each secondary student, multiplied by the enrolment in excess of capacity. The Ministry then applies standard construction costs to calculate an allocation. This allocation is provided to school boards when construction of a new school or a school addition begins.

All ELKP space accommodations within schools concluded in 2015-16. As a result of enrolment pressure at two of the Board's French Immersion elementary schools, a two-room portapack portable addition will be provided at each school. As a result of the closure of one elementary school at the end of the 2016-17 school year, the receiving school will be requiring a two-room addition. One room will be utilized for the FDK program within the school and the other will be used for a standard classroom.

Facility Renewal Projects

The GSN provides facility renewal grants to fund upgrading and renovation of school facilities. A facility renewal project would normally be a project that would cost more than \$10,000 and would convey a benefit of more than one year. The Province is investing an additional \$1.25 billion over three years in school renewal funding.

The Ministry has established an accountability framework to monitor facility renewal expenditures of all school boards. This framework includes the use of surveys, questionnaires, inventories and asset management systems, which must be kept updated on an annual basis.

School boards are required to submit, by December 31 of each year, information summarizing school renewal projects that have been undertaken in the past year and information identifying school renewal projects to be undertaken in the coming year.

Over the last number of years, the Board has spent approximately \$21 million upgrading schools, primarily roofing projects, heating systems, window replacements, etc. During the 2017-18 school year, the Brant Haldimand Norfolk Catholic District School Board will undertake several facility renewal projects, which are designed to create a safe and more comfortable learning environment for our students and staff. Administration and the Board of Trustees will be reviewing the needs of the system and identifying specific projects for the coming year

SUMMARY

Based on the above Estimates of Expenditures and Revenues, a balanced budget has been achieved in 2017-18. This report, the 2017-18 Budget, reflects Ministry of Education announcements, guidelines, technical information and data, issued on April 12, 2017 and in subsequent announcements. Some additional changes are expected as further grants are announced in the coming months and will be reported in a Revised Budget in November 2017.

2017-18 Preliminary Expenditure Estimates

	Budget 2017-18	Revised 2016-17	Actual 2015-16
INSTRUCTION			
Salaries & Wages	55,608,002	52,747,479	52,725,226
Employee Benefits	7,069,993	6,829,850	6,076,798
Staff Development	193,729	185,541	158,212
Supplies & Services	2,374,568	2,432,815	1,996,082
Replacement of Furniture & Equipment	633,071	919,321	953,144
Fees & Contract Services	430,088	427,938	540,924
Other Expenses	3,300	3,300	2,413
Amortization	158,908	267,972	267,972
Total INSTRUCTION	66,471,659	63,814,216	62,720,771
SPECIAL EDUCATION			
Salaries & Wages	12,747,180	11,853,041	11,332,022
Employee Benefits	2,720,488	2,277,341	2,095,554
Staff Development	36,200	36,200	29,545
Supplies & Services	166,644	157,119	204,161
Replacement of Furniture & Equipment	500,007	597,008	238,218
Fees & Contract Services	66,240	82,500	39,681
Total SPECIAL EDUCATION	16,236,759	15,003,209	13,939,182
SCHOOL MANAGEMENT			
Salaries & Wages	6,971,307	6,851,484	7,026,342
Employee Benefits	1,072,385	964,951	977,664
Staff Development	35,735	35,735	33,766
Supplies & Services	303,563	310,483	279,917
Replacement of Furniture & Equipment	12,350	12,350	41,403
Fees & Contract Services	196,900	185,400	165,668
Total SCHOOL MANAGEMENT	8,592,240	8,360,403	8,524,759
STUDENT SUPPORT SERVICES			
Salaries & Wages	766,824	655,408	572,964
Employee Benefits	154,578	124,073	100,867
Staff Development	2,700	2,400	193
Supplies & Services	18,995	16,729	6,131
Total STUDENT SUPPORT SERVICES	943,097	798,610	680,155

2017-18 Preliminary Expenditure Estimates

	Budget 2017-18	Revised 2016-17	Actual 2015-16
COMPUTER SERVICES			
Salaries & Wages	1,005,571	902,659	815,556
Employee Benefits	262,459	230,468	202,354
Staff Development	29,000	30,000	17,420
Supplies & Services	82,510	82,910	69,740
Replacement of Furniture & Equipment	5,000	5,000	3,254
Fees & Contract Services	51,120	50,963	53,524
Total COMPUTER SERVICES	1,435,660	1,302,000	1,161,848
LIBRARY SERVICES			
Salaries & Wages	758,937	718,894	737,536
Employee Benefits	173,786	148,244	155,063
Staff Development	2,000	2,000	1,134
Supplies & Services	39,777	29,777	61,545
Fees & Contract Services	23,534	23,534	24,042
Total LIBRARY SERVICES	998,034	922,449	979,320
GUIDANCE SERVICES			
Salaries & Wages	834,308	879,790	858,839
Employee Benefits	92,310	90,221	87,625
Supplies & Services	0	0	3,752
Replacement of Furniture & Equipment	0	0	0
Total GUIDANCE SERVICES	926,618	970,011	950,216
TEACHER SUPPORT SERVICES			
Salaries & Wages	1,330,815	1,095,165	1,031,115
Employee Benefits	135,034	119,322	113,729
Staff Development	15,200	15,200	17,175
Supplies & Services	62,653	63,324	31,073
Replacement of Furniture & Equipment	0	0	2,196
Fees & Contract Services	11,577	11,577	9,729
Total TEACHER SUPPORT SERVICES	1,555,279	1,304,588	1,205,016

2017-18 Preliminary Expenditure Estimates

	Budget 2017-18	Revised 2016-17	Actual 2015-16
GOVERNANCE/TRUSTEES			
Salaries & Wages	64,700	64,700	68,096
Employee Benefits	2,588	2,588	1,559
Staff Development	23,000	23,000	14,073
Supplies & Services	30,800	30,800	18,590
Replacement of Furniture & Equipment	2,000	2,000	0
Fees & Contract Services	0	0	0
Total GOVERNANCE/TRUSTEES	123,088	123,088	102,319
SENIOR ADMINISTRATION			
Salaries & Wages	787,858	787,858	787,858
Employee Benefits	81,031	77,847	77,932
Staff Development	27,300	30,359	25,022
Supplies & Services	31,303	31,303	11,060
Fees & Contract Services	10,900	10,900	8,850
Other Expenses	1,500	1,500	1,277
Total SENIOR ADMINISTRATION	939,892	939,767	911,999
ADMINISTRATION & OTHER SUPPORT			
Salaries & Wages	194,869	126,530	141,469
Employee Benefits	33,698	28,185	29,305
Staff Development	6,100	6,100	10,354
Supplies & Services	43,300	43,300	32,114
Replacement of Furniture & Equipment	0	0	5,487
Fees & Contract Services	176,836	115,750	199,706
Other Expenses	35,500	32,900	25,035
Amortization	49,201	49,201	49,201
Total ADMINISTRATION & OTHER SUPPORT	539,504	401,966	492,672

2017-18 Preliminary Expenditure Estimates

	Budget 2017-18	Revised 2016-17	Actual 2015-16
HUMAN RESOURCES ADMINISTRATION			
Salaries & Wages	483,374	438,530	436,449
Employee Benefits	110,689	115,032	99,317
Staff Development	5,950	5,950	6,864
Supplies & Services	27,400	27,400	17,327
Fees & Contract Services	228,120	256,120	159,913
Total HUMAN RESOURCES ADMINISTRATION	855,533	843,032	719,869
INFORMATION TECHNOLOGY			
Salaries & Wages	60,165	58,841	53,329
Employee Benefits	16,132	15,312	15,388
Replacement of Furniture & Equipment	3,350	3,350	9,414
Fees & Contract Services	11,000	11,000	11,000
Total INFORMATION TECHNOLOGY	90,647	88,503	89,131
DIRECTOR'S OFFICE			
Salaries & Wages	268,512	262,285	202,172
Employee Benefits	64,422	59,809	49,193
Staff Development	1,800	1,800	637
Supplies & Services	15,355	15,355	3,482
Replacement of Furniture & Equipment	3,150	3,150	5,461
Fees & Contract Services	0	0	0
Total DIRECTOR'S OFFICE	353,239	342,399	260,946
PAYROLL ADMINISTRATION			
Salaries & Wages	205,171	163,376	163,696
Employee Benefits	46,881	42,892	42,609
Staff Development	1,500	1,500	179
Supplies & Services	2,000	2,000	2,372
Fees & Contract Services	79,400	86,900	78,697
Total PAYROLL ADMINISTRATION	334,952	296,668	287,553

2017-18 Preliminary Expenditure Estimates

	Budget 2017-18	Revised 2016-17	Actual 2015-16
FINANCE			
Salaries & Wages	397,411	389,442	351,405
Employee Benefits	92,756	83,568	79,384
Staff Development	7,900	5,900	5,690
Supplies & Services	7,900	7,900	2,897
Replacement of Furniture & Equipment	5,000	5,000	2,608
Fees & Contract Services	127,355	129,355	90,818
Total FINANCE	638,322	621,165	532,802
PURCHASING & PROCUREMENT			
Salaries & Wages	80,416	78,644	75,877
Employee Benefits	18,989	18,285	17,889
Staff Development	1,500	1,500	1,062
Supplies & Services	1,200	1,200	1,272
Fees & Contract Services	500	500	439
Total PURCHASING & PROCUREMENT	102,605	100,129	96,539
SCHOOL OPERATIONS			
Salaries & Wages	4,159,498	4,016,732	4,113,364
Employee Benefits	1,233,695	1,028,982	1,000,512
Staff Development	3,000	3,000	4,295
Supplies & Services	2,673,599	2,640,248	2,628,939
Replacement of Furniture & Equipment	36,800	36,800	29,897
Fees & Contract Services	743,000	743,000	747,187
Amortization	4,236,992	3,939,990	3,939,991
Total SCHOOL OPERATIONS	13,086,584	12,408,752	12,464,184

2017-18 Preliminary Expenditure Estimates

	Budget 2017-18	Revised 2016-17	Actual 2015-16
SCHOOL MAINTENANCE			
Salaries & Wages	742,246	725,123	740,830
Employee Benefits	179,503	174,188	182,204
Staff Development	2,500	2,500	2,055
Supplies & Services	778,668	778,668	1,015,950
Replacement of Furniture & Equipment	4,500	4,500	11,158
Interest Charges on Capital	66,800	70,930	74,866
Fees & Contract Services	280,793	280,793	188,030
Total SCHOOL MAINTENANCE	2,055,010	2,036,702	2,215,093
SCHOOL RENEWAL			
Supplies & Services	918,701	1,009,389	795,960
Total SCHOOL RENEWAL	918,701	1,009,389	795,960
NEW PUPIL PLACES			
Interest Charges on Capital	2,079,570	2,193,442	2,261,701
Total NEW PUPIL PLACES	2,079,570	2,193,442	2,261,701
OPERATIONS & MAINTENANCE / CAPITAL			
- NON-INSTRUCTIONAL			
Salaries & Wages	42,771	41,831	43,066
Employee Benefits	12,671	11,821	11,852
Staff Development	0	0	77
Supplies & Services	142,597	142,486	161,329
Replacement of Furniture & Equipment	2,000	2,000	3,885
Interest Charges on Capital	35,996	38,222	40,343
Rental Expenses	18,484	18,484	18,587
Fees & Contract Services	36,284	36,284	11,839
Total OPERATIONS & MAINTENANCE / CAPITAL	290,803	291,128	290,977
- NON-INSTRUCTIONAL			
DIRECT CAPITAL & DEBT			
Interest Charges on Capital	305,191	318,046	330,297
Other Expenses	146,395	146,395	146,395
Total DIRECT CAPITAL & DEBT	451,586	464,441	476,692

2017-18 Preliminary Expenditure Estimates

	Budget 2017-18	Revised 2016-17	Actual 2015-16
TRANSPORTATION - GENERAL			
Fees & Contract Services	224,000	211,190	197,736
Total TRANSPORTATION - GENERAL	224,000	211,190	197,736
TRANSPORTATION - HOME TO SCHOOL			
Fees & Contract Services	4,846,320	4,659,130	4,286,150
Total TRANSPORTATION - HOME TO SCHOOL	4,846,320	4,659,130	4,286,150
CONTINUING EDUCATION			
Salaries & Wages	269,218	260,799	281,582
Employee Benefits	26,732	24,391	23,160
Staff Development	500	500	1,102
Supplies & Services	15,600	15,600	13,468
Replacement of Furniture & Equipment	0	0	0
Fees & Contract Services	1,000	1,000	989
Total CONTINUING EDUCATION	313,050	302,290	320,300
OTHER NON-OPERATING			
Supplies & Services	3,500,000	3,500,000	3,333,400
Other Expenses	0	0	237,107
Total OTHER NON-OPERATING	3,500,000	3,500,000	3,570,507
TOTAL BUDGET	128,902,751	123,308,667	120,534,397

Revenue Estimates 2017-18

	Budget 2017-18	Revised Budget 2016-17	Actual 2015-16
GENERAL LEGISLATIVE GRANTS			
Total Foundation Allocation	53,359,391	52,028,806	50,601,616
School Foundation	8,057,792	8,028,097	7,919,381
Special Education Allocation	13,971,762	13,091,477	12,372,040
Language Allocation	1,419,835	1,421,367	1,389,443
Distant Schools/Small Schools Allocation	0	25,821	51,695
Remote & Rural Allocation	1,317,208	1,310,389	1,313,287
Learning Opportunity Allocation	3,023,206	1,891,173	1,693,726
Adult & Continuing Education & Summer School	345,397	162,298	331,350
Teacher Compensation Allocation	11,416,093	9,898,340	10,872,090
Benefit Trust Funding	1,019,237	501,484	0
New Teacher Induction Program (NTIP)	103,807	77,233	56,702
Early Childhood Educator (ECE) Qualification & Experience Allocation	630,541	555,427	434,062
Restraint Savings	-67,355	-67,355	-67,355
Transportation Allocation	4,981,297	4,937,071	5,057,402
Administration & Governance Allocation	3,869,215	3,749,300	3,541,010
School Operations Allocations	9,849,553	9,858,133	9,799,035
Community Use of Schools	140,700	136,202	136,134
Declining Enrolment Adjustment	0	17,159	94,919
First Nation Supplemental Allocation	316,871	221,437	138,139
Safe Schools	203,685	199,303	193,935
Permanent Financing of Non-Permanent Financing	146,395	146,395	146,395
TOTAL OPERATING	114,104,630	108,189,557	106,075,006
Trustee Association Fee	43,017	43,017	43,017
Debt Charges Allocation -Interest	2,329,758	2,452,106	2,567,983
TOTAL LEGISLATIVE GRANT - OPERATING	116,477,405	110,684,680	108,686,006
Capital Allocation			
School Renewal Allocation	1,606,396	1,609,389	1,604,045
School Renewal Allocation to Capital / Deferred Capital Contributions (DCC)	-687,695	-600,000	-808,086
TOTAL LEGISLATIVE GRANT - OPERATING	117,396,106	111,694,069	109,481,965

**Brant Haldimand Norfolk Catholic District School Board
2017-18 Budget**

Amortization of Deferred Capital Contributions (DCC)	4,294,851	4,079,413	4,300,263
Special Education Allocation (SEA) Formula Based Funding (from Deferred)	301,170	344,228	0
Special Education Allocation (SEA) Formula Based Funding (from Deferred)	0	-5,274	-28,068
Mental Health Lead (to) from Deferred	0	3,610	-1,928
	121,992,127	116,116,046	113,752,232
OTHER REVENUE			
Tuition Fees	1,094,825	1,182,556	1,088,772
Rental Revenue	116,124	103,240	206,841
Interest	141,000	140,000	153,520
Insurance	0	0	13,145
Miscellaneous Revenue	65,376	168,210	65,655
Shared Facilities	280,540	290,161	324,697
Education Development Charges Fund Revenue (re: Debenture Payment)	51,402	54,580	57,609
<i>Miscellaneous Government Grants</i>			
Miscellaneous Grants	1,511,606	1,525,430	2,212,394
Deferred Revenue	0	78,694	0
French Monitor Program	18,000	18,000	20,218
School Work College Initiative (SWCI) / School within a College (SWAC)	80,000	80,000	88,683
Ontario Youth Apprenticeship Program	95,285	95,285	94,925
Total Other Revenue	3,454,159	3,736,156	4,326,459
TOTAL REVENUE	125,446,286	119,852,202	118,078,691
School Generated Funds	3,500,000	3,500,000	3,469,893
Prior Period Adjustment	0	0	60,362
NET REVENUE	128,946,286	123,352,202	121,608,946
EXPENDITURE (including School Funds)	128,902,751	123,308,667	120,499,065
Surplus (Deficit) Public Sector Accounting Board (PSAB)	43,535	43,535	1,109,881
Education Development Charges Fund Revenue re: Prior Land Purchase	0	0	421,102
Adjustment (for Compliance Purposes)	-43,535	-43,535	-43,535
Surplus (Deficit) For Compliance	0	0	1,487,448

Staffing (Full-Time Equivalent)

	2017-18	2016-17
CLASSROOM		
Teachers (excluding Special Education)	556.5	543.2
Teachers (Special Education)	56.0	50.5
Teacher Assistants / Early Childhood Educators	186.9	171.0
Classroom Support	68.7	61.2
TOTAL CLASSROOM	868.1	826.3
 NON-CLASSROOM		
School Administration	90.3	90.5
Administration and Governance	27.4	27.4
School Operations	89.6	88.0
TOTAL NON-CLASSROOM	207.3	206.5
 TOTAL STAFF	1,075.4	1,032.8

ELEMENTARY	JK	K	1	2	3	4	5	6	7	8	SPEC ED	BUDGET 2017-18	ACTUAL 2016-17
Blessed Sacrament	15	14	15	14	16	23	16	19	20	25		177.0	182.5
Christ the King	19	18	21	23	12	10	19	16	11	13		162.0	158.0
Holy Cross	17	18	22	25	21	27	24	28	19	25		226.0	232.0
Holy Family	14	14	14	12	14	11	18	14	14	17		142.0	138.0
Jean Vanier	11	11	14	19	19	9	25	17	15	9		149.0	155.1
Jean Vanier (French Imm)	21	22	16	19	28	26	11	19	10	15		187.0	186.5
Notre Dame (Brantford)	29	34	40	26	34	29	28	43	29	52	30	344.0	306.0
Notre Dame (Caledonia)	23	18	22	28	23	23	23	32	35	30		257.0	271.5
Our Lady of Fatima (Courtland)	10	5	7	9	12	15	10	12	12	13		105.0	102.5
Our Lady of LaSalette												0.0	53.0
Our Lady of Providence	24	29	31	32	36	37	38	35	43	46		351.0	354.0
Resurrection	12	10	11	17	13	10	12	8	12	23		128.0	128.0
Sacred Heart (Langton)	17	18	10	17	17	22	22	24	24	34		205.0	202.0
Sacred Heart (Paris)	18	17	17	34	29	29	34	27	31	22		258.0	258.5
Sacred Heart (Paris) (French Imm)	9	9	8	0	0	0	0	0	0	0		26.0	18.0
St. Basil	53	52	51	46	37	50	51	53	32	36		461.0	427.0
St. Bernard of Clairvaux	14	13	27	15	18	18	17	15	18	22		177.0	161.0
St Cecilia's	8	9	9	10	12	15	17	13	18	17		128.0	139.5
St. Frances Cabrini	25	28	31	32	29	26	23	27	28	23		272.0	250.5
St. Gabriel	31	40	45	30	52	49	49	45	46	42		429.0	444.5
St. Joseph	37	28	33	36	39	41	43	62	59	52	6	430.0	419.5
St. Joseph (French Imm)	12	14	8	0	0							34.0	24.5
St. Leo	16	15	11	24	19	39	28	24	20	22		218.0	221.0
St. Leo (French Imm)	24	30	15	17	0	0	0	0	0	0		86.0	68.0
St Mary (Hagersville)	13	12	11	19	10	15	13	15	16	19		143.0	137.0
St Michael's (Dunnville)	30	30	29	29	31	19	21	20	18	18		245.0	237.0
St Michael's (Walsh)	12	16	11	7	8	10	9	11	11	8		103.0	101.0
St Patrick (Brantford)	11	14	13	7	12	10	8	11	11	19		116.0	127.5
St Patrick (Caledonia)	12	9	10	10	15	23	12	16	14	22		143.0	138.5
St. Peter	13	15	13	12	18	18	24	10	23	16		162.0	167.5
St Pius	26	31	28	32	30	27	28	30	30	19		281.0	274.5
St. Stephen	13	14	12	14	12	17	12	13	14	19		140.0	135.5
St Theresa	16	16	16	27	14	18	17	13	11	18		166.0	173.5
TOTAL	605	623	621	642	630	666	652	672	644	696	36	6,451.0	6,431.6
SECONDARY													
Assumption												1,386.9	1,260.3
Holy Trinity												903.6	905.9
St. John's												1,076.7	1,088.9
TOTAL SECONDARY												3,367.2	3,255.0
TOTAL ENROLMENT													
												9,818.2	9,686.6

Education Grants

In 1998, the Government of Ontario introduced a new education funding model for all school boards in Ontario. This new funding model was intended to provide fair and non-discriminatory funding for all students in Ontario. This new model is comprised of three major categories of grants:

1. Two *Foundation* Grants: one to provide for the core education of every student and one to provide for a principal and secretary at every school.
2. Thirteen *Special Purpose* Grants to recognize different circumstances faced by students and school boards.
3. Three *Pupil Accommodation* Grants to pay for the operating and maintenance costs of schools, the repair and renovation of schools and the construction of new schools and the related debt charges.

Although the basic structure of the new model has not changed, the Liberal Government's *Grants for Student Needs* funding has some changes. There is an increased focus to improve student achievement and address the needs of the students who are at risk of not achieving their potential. Certain portions of the *Special Purpose* Grants have been enhanced to provide assistance to boards in addressing the targeted areas.

Funding Guidelines

Net Revenue and Net Expenditures

Ontario's *Grants for Student Needs* in 2017-18 continues the approach introduced in 1998. School boards will have the resources and flexibility that they need to provide a quality education to all of Ontario's students.

The funding model introduced in 1998 begins with *Foundation* Grants. This grant gives every school board a basic level of funding for each student. The grant system then adds funding through 13 *Special Purpose* Grants based on specific costs or needs that affect some boards more than others. This approach also funds the operation and maintenance of school buildings and new schools or additions through *the Pupil Accommodation* Grants.

The post-1998 education funding model is fair because every board receives funding under the same rules. This approach recognizes that different boards have different needs and responds to these differences in a fair way.

The new model determines only the overall level of funding for school boards. While school boards have flexibility to decide how to use this funding to meet local priorities, they must allocate the expenses to the funding guidelines established by the Ministry of Education.

The Government has set four limits on school boards' flexibility:

- Funding for education in the classroom must be used in the classroom.
- Funding for special education must be used only for special education.
- Funding for new schools or additions must be used only for these purposes.
- Boards must not spend more on administration costs than funding provides. (In 2006, the Ministry provided some flexibility.)

The 2017-18 Variance Schedule shows the allocation to each expenditure category and compares that allocation to the Board's net actual expenditure.

Budget Restrictions on Classroom Funding Envelope

Under the Funding Model:

The Classroom Funding Envelope establishes an amount, which the Board is expected to spend on classroom expenditures.

School boards are expected to place a priority on students and teachers in the classroom and to find efficiencies in non-classroom areas. It is the responsibility of the Board to see that the most effective allocation of funds is made among the classroom or non-classroom components within the local context.

The Student Achievement and School Board Governance Act, passed in December 2009, states that

“Every board shall,

- a) Effectively use the resources entrusted to it;
- b) Use the resources entrusted to it for the purposes of delivering effective and appropriate education; and
- c) Manage the resources entrusted to it in a manner that upholds public confidence.”

Budget Restrictions on Special Education Envelope

Under the Funding Model:

The Special Education Funding Envelope establishes the minimum that each board must spend on Special Education expenditures.

The allocation for special education is enveloped and protected. The Ministry of Education defines the type of spending for which the grant may be used and the list of allowed costs. Unspent funding relating to special education must be transferred to a Reserve Fund for Special Education.

For the year 2017-18, the Board meets the budget restrictions because it spends more than the funding allocated to the Special Education Envelope.

Total Budget Expenditures

Total Board expenditures have increased in the Board’s Operating budget over last year’s Revised Budget by approximately \$5.551 million or 4.5%. The Operating expenditures for 2017-18 are \$128,902,751. Capital expenditures have increased by approximately \$1.501 million as a direct result of an increase in capital projects.

2017-18 Estimates Variance Schedule

	Grant Allocation	Base Expenditures	Misc Revenue Allocations	Net Expenditures	2017-18 Variance
INSTRUCTION					
Classroom Teacher	62,613,992	63,723,077	1,011,900	62,711,177	97,185
Supply Teachers	1,895,476	2,677,442	108,361	2,569,081	673,605
Educational Assistants	7,793,112	7,751,524	64,000	7,687,524	(105,588)
Early Childhood Educator	2,804,017	2,433,373	0	2,433,373	(370,644)
Classroom Supplies & Texts	2,807,753	2,365,547	314,981	2,050,566	(757,187)
Computers	1,661,003	1,680,958	293,009	1,387,949	(273,054)
Student Support	2,360,655	3,128,936	229,276	2,899,660	539,005
Library & Guidance	2,409,346	1,922,652	0	1,922,652	(486,694)
Staff Development	467,302	1,111,619	461,726	649,893	182,591
Department Heads	155,559	237,583	0	237,583	82,024
Principals & Vice-Principals	5,323,963	5,144,749	15,000	5,129,749	(194,214)
School Secretaries/Office	3,121,746	3,209,908	55,754	3,154,154	32,408
Teacher Consultants	1,212,541	1,656,604	152,151	1,504,453	291,912
Continuing Education	267,316	313,050	0	313,050	45,734
SUB-TOTAL	94,893,781	97,357,022	2,706,158	94,650,864	(242,917)
ADMINISTRATION, FACILITIES & TRANSPORTATION					
Board Administration	4,030,250	4,219,384	284,966	3,934,418	(95,832)
School Operations	10,380,111	10,904,602	463,029	10,441,573	61,462
Transportation	4,998,287	5,070,320	0	5,070,320	72,033
SUB-TOTAL	19,408,648	20,194,306	747,995	19,446,311	37,663
CAPITAL & AMORTIZATION	7,689,704	7,894,958	0	7,894,958	205,254
TOTAL	121,992,133	125,446,286	3,454,153	121,992,133	0

Estimated Expenditures on Catholicity

Although Catholicity is a part of every program offered by the Brant Haldimand Norfolk Catholic District School Board, we provide specialized resources to assist classroom teachers and provide system-wide activities, which ensure the delivery of faith-oriented programming. Staff included in this budget analysis includes three secondary school chaplains, the equivalent of 30 secondary school religion teachers, the Family Life and Religion Consultant and the Board's Faith Animator. Other resources in this area include superintendents of education, school principals and support staff that are involved in the planning of activities, but are not included in the expenditures listed below.

	2017-18 Costs
Teacher Salaries	\$2,746,575
Benefits	302,123
Total Teacher Expenditures	\$3,048,698

The following salaries, professional development and supplies and services are provided through the reallocation of funding within the GSN.

	2017-18 Costs
Family Life & Religion Consultant	105,548
Chaplains	199,682
Faith Animator	25,819
Benefits	59,589
Professional Development	125,249
Supplies & Services	131,091
Total Other Staff Expenditures	\$645,978
 TOTAL EXPENDITURES	 \$3,694,676

School Budget Allocations

NAME OF SCHOOL	Blessed Sacrament	Christ the King	Holy Cross	Holy Family	Jean Vanier	Notre Dame (Brantford)	Notre Dame (Caledonia)
TOTAL FTE ENROLMENT AT OCT 31, 2017	177.00	162.00	226.00	142.00	336.00	344.00	257.00
FSL STUDENTS - 40 MINUTES - FR IMMERSION	103.00	69.00	123.00	74.00	75.00 187.00	151.00	143.00
YEAR BUILT (ORIGINAL) SCHOOL OVER 20 YEARS OLD ELKP	1965 yes 1-Sep-2014	1965 yes 1-Sep-2011	1958 yes 1-Sep-2010	1993 yes 1-Sep-2013	2008 no 1-Sep-2010	1988 yes 1-Sep-2012	1998 no 1-Sep-2014
SMALL SCHOOL WEIGHTING (SCHOOLS <200 ADD 10%, <300 ADD 5%)	17.70	16.20	11.30	14.20	0.00	0.00	12.85
STUDENT WEIGHTING FOR BUDGET	194.70	178.20	237.30	156.20	336.00	344.00	269.85
PER PUPIL ALLOCATION	74.00	74.00	74.00	74.00	74.00	74.00	74.00
PER PUPIL BUDGET ALLOCATION	14,407.80	13,186.80	17,560.20	11,558.80	24,864.00	25,456.00	19,968.90
FSL - 40 MINUTES #STUDS X \$ 5 - FR IMMERSION #STUDS X \$ 10	515.00 0.00	345.00 0.00	615.00 0.00	370.00 0.00	375.00 1,870.00	755.00 0.00	715.00 0.00
TELEPHONE LINE ALLOCATION VOICE - 2 lines ASSISTANCE FOR LONG DISTANCE CALLS	1,200.00 0.00	750.00 0.00	750.00 0.00	1,200.00 0.00	750.00 0.00	750.00 0.00	1,200.00 0.00
PHOTOCOPIER BASE COST	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00
BASE BUDGET	17,872.80	16,031.80	20,675.20	14,878.80	29,609.00	28,711.00	23,633.90
2016-2017 REVISED BASE BUDGET (for reference only)	18,371.20	15,634.80	20,971.00	14,533.20	30,730.40	27,763.00	24,543.60
TRANSPORTATION	854.00	824.00	952.00	784.00	1,172.00	1,188.00	1,528.00
CURRENT OPERATING BUDGET	18,726.80	16,855.80	21,627.20	15,662.80	30,781.00	29,899.00	25,161.90
NEW CLASSROOM START-UP FURNITURE AND EQUIPMENT BUILDING AND GROUNDS	0.00 869.50 1,442.50	0.00 817.00 1,405.00	0.00 1,041.00 1,565.00	0.00 747.00 1,355.00	0.00 1,426.00 1,340.00	0.00 1,454.00 1,860.00	0.00 1,149.50 1,142.50
Total Budget	21,038.80	19,077.80	24,233.20	17,764.80	33,547.00	33,213.00	27,453.90

School Budget Allocations

NAME OF SCHOOL	Our Lady of Fatima	Our Lady of LaSalette	Our Lady of Providence	Resurrection	Sacred Heart (Langton)	Sacred Heart (Paris)	St. Basil
TOTAL FTE ENROLMENT AT OCT 31, 2017	105.00	0.00	351.00	128.00	205.00	284.00	461.00
FSL STUDENTS - 40 MINUTES - FR IMMERSION	62.00	0.00	199.00	65.00	126.00	143.00	222.00
YEAR BUILT (ORIGINAL)	1958	1965	1999	1968	1956	2008	2012
SCHOOL OVER 20 YEARS OLD	yes	yes	no	yes	yes	no	no
ELKP	1-Sep-2013	1-Sep-2014	1-Sep-2014	1-Sep-2012	1-Sep-2010	1-Sep-2013	1-Sep-2012
SMALL SCHOOL WEIGHTING (SCHOOLS <200 ADD 10%, <300 ADD 5%)	10.50	0.00	0.00	12.80	10.25	14.20	0.00
STUDENT WEIGHTING FOR BUDGET	115.50	0.00	351.00	140.80	215.25	298.20	461.00
PER PUPIL ALLOCATION	74.00	74.00	74.00	74.00	74.00	74.00	74.00
PER PUPIL BUDGET ALLOCATION	8,547.00	0.00	25,974.00	10,419.20	15,928.50	22,066.80	34,114.00
FSL - 40 MINUTES #STUDS X \$ 5	310.00	0.00	995.00	325.00	630.00	715.00	1,110.00
- FR IMMERSION #STUDS X \$ 10	0.00	0.00	0.00	0.00	0.00	260.00	0.00
TELEPHONE LINE ALLOCATION VOICE - 2 lines	1,200.00	0.00	750.00	750.00	1,200.00	1,200.00	1,800.00
ASSISTANCE FOR LONG DISTANCE CALLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PHOTOCOPIER BASE COST	1,750.00	0.00	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00
BASE BUDGET	11,807.00	0.00	29,469.00	13,244.20	19,508.50	25,991.80	38,774.00
2016-2017 REVISED BASE BUDGET (for reference only)	11,547.80	7,332.80	29,750.00	13,096.40	19,245.40	25,275.20	35,541.00
TRANSPORTATION	920.00	0.00	1,202.00	756.00	910.00	1,636.00	1,422.00
CURRENT OPERATING BUDGET	12,727.00	0.00	30,671.00	14,000.20	20,418.50	27,627.80	40,196.00
NEW CLASSROOM START-UP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FURNITURE AND EQUIPMENT	617.50	0.00	1,478.50	698.00	967.50	1,244.00	1,863.50
BUILDING AND GROUNDS	1,262.50	0.00	1,377.50	1,320.00	1,512.50	1,210.00	1,652.50
Total Budget	14,607.00	0.00	33,527.00	16,018.20	22,898.50	30,081.80	43,712.00

School Budget Allocations

NAME OF SCHOOL	St. Bernard (Brantford)	St. Bernard of Clairvaux	St. Cecilia's	St. Frances Cabrini	St. Gabriel	St. Joseph's	St. Leo
TOTAL FTE ENROLMENT AT OCT 31, 2017	0.00	177.00	128.00	272.00	429.00	464.00	304.00
FSL STUDENTS - 40 MINUTES - FR IMMERSION	0.00	90.00	80.00	127.00	231.00	251.00	133.00
YEAR BUILT (ORIGINAL) SCHOOL OVER 20 YEARS OLD ELKP	1960 yes 0-Jan-1900	1958 yes 1-Sep-2014	1957 yes 1-Sep-2012	1956 yes 1-Sep-2012	2003 no 1-Sep-2013	1967 yes 1-Sep-2012	1964 yes 1-Sep-2013
SMALL SCHOOL WEIGHTING (SCHOOLS <200 ADD 10%, <300 ADD 5%)	0.00	17.70	12.80	13.60	0.00	0.00	0.00
STUDENT WEIGHTING FOR BUDGET	0.00	194.70	140.80	285.60	429.00	464.00	304.00
PER PUPIL ALLOCATION	74.00	74.00	74.00	74.00	74.00	74.00	74.00
PER PUPIL BUDGET ALLOCATION	0.00	14,407.80	10,419.20	21,134.40	31,746.00	34,336.00	22,496.00
FSL - 40 MINUTES #STUDS X \$ 5 - FR IMMERSION #STUDS X \$ 10	0.00 0.00	450.00 0.00	400.00 0.00	635.00 0.00	1,155.00 0.00	1,255.00 340.00	665.00 860.00
TELEPHONE LINE ALLOCATION VOICE - 2 lines ASSISTANCE FOR LONG DISTANCE CALLS	0.00 0.00	1,200.00 0.00	1,200.00 100.00	1,200.00 0.00	1,200.00 0.00	1,200.00 0.00	750.00 0.00
PHOTOCOPIER BASE COST	0.00	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00
BASE BUDGET	0.00	17,807.80	13,869.20	24,719.40	35,851.00	38,881.00	26,521.00
2016-2017 REVISED BASE BUDGET (for reference only)	0.00	16,490.40	14,626.80	22,842.30	36,680.00	37,789.00	26,122.60
TRANSPORTATION	0.00	1,208.00	1,012.00	1,588.00	2,216.00	2,356.00	1,108.00
CURRENT OPERATING BUDGET	0.00	19,015.80	14,881.20	26,307.40	38,067.00	41,237.00	27,629.00
NEW CLASSROOM START-UP FURNITURE AND EQUIPMENT BUILDING AND GROUNDS	0.00 0.00 0.00	0.00 869.50 1,442.50	0.00 698.00 1,320.00	0.00 1,202.00 1,680.00	0.00 1,751.50 1,572.50	0.00 1,874.00 2,160.00	0.00 1,314.00 1,760.00
Total Budget	0.00	21,327.80	16,899.20	29,189.40	41,391.00	45,271.00	30,703.00

School Budget Allocations

NAME OF SCHOOL	St. Mary's (Hagersville)	St. Michael's (Dunnville)	St. Michael's (Walsh)	St. Patrick (Brantford)	St. Patrick's (Caledonia)	St. Peter	St. Pius
TOTAL FTE ENROLMENT AT OCT 31, 2017	143.00	245.00	103.00	116.00	143.00	162.00	281.00
FSL STUDENTS - 40 MINUTES - FR IMMERSION	78.00	96.00	49.00	59.00	87.00	91.00	134.00
YEAR BUILT (ORIGINAL)	1963	1963	1960	1968	1957	1963	2013
SCHOOL OVER 20 YEARS OLD	yes	yes	yes	yes	yes	yes	no
ELKP	1-Sep-2013	1-Sep-2010	1-Sep-2013	1-Sep-2014	1-Sep-2011	1-Sep-2012	1-Sep-2010
SMALL SCHOOL WEIGHTING (SCHOOLS <200 ADD 10%, <300 ADD 5%)	14.30	12.25	10.30	11.60	14.30	16.20	14.05
STUDENT WEIGHTING FOR BUDGET	157.30	257.25	113.30	127.60	157.30	178.20	295.05
PER PUPIL ALLOCATION	74.00	74.00	74.00	74.00	74.00	74.00	74.00
PER PUPIL BUDGET ALLOCATION	11,640.20	19,036.50	8,384.20	9,442.40	11,640.20	13,186.80	21,833.70
FSL - 40 MINUTES #STUDS X \$ 5	390.00	480.00	245.00	295.00	435.00	455.00	670.00
- FR IMMERSION #STUDS X \$ 10	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TELEPHONE LINE ALLOCATION VOICE - 2 lines	1,200.00	1,200.00	1,200.00	750.00	1,200.00	750.00	1,200.00
ASSISTANCE FOR LONG DISTANCE CALLS	250.00	250.00	0.00	0.00	250.00	0.00	0.00
PHOTOCOPIER BASE COST	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00
BASE BUDGET	15,230.20	22,716.50	11,579.20	12,237.40	15,275.20	16,141.80	25,453.70
2016-2017 REVISED BASE BUDGET (for reference only)	14,864.60	22,094.90	11,325.00	12,933.60	14,889.60	16,813.00	24,962.50
TRANSPORTATION	1,215.00	1,725.00	912.00	732.00	1,072.00	824.00	1,062.00
CURRENT OPERATING BUDGET	16,445.20	24,441.50	12,491.20	12,969.40	16,347.20	16,965.80	26,515.70
NEW CLASSROOM START-UP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FURNITURE AND EQUIPMENT	750.50	1,107.50	610.50	656.00	750.50	817.00	1,233.50
BUILDING AND GROUNDS	1,357.50	1,612.50	1,257.50	1,290.00	1,357.50	1,405.00	1,202.50
Total Budget	18,553.20	27,161.50	14,359.20	14,915.40	18,455.20	19,187.80	28,951.70

School Budget Allocations

NAME OF SCHOOL	St. Stephen's	St. Theresa	Total Elementary
TOTAL FTE ENROLMENT AT OCT 31, 2017	140.00	166.00	6,451.00
FSL STUDENTS - 40 MINUTES	75.00	77.00	3,213.00
- FR IMMERSION			187.00
YEAR BUILT (ORIGINAL)	1957	1960	
SCHOOL OVER 20 YEARS OLD	yes	yes	
ELKP	1-Sep-2011	1-Sep-2012	
SMALL SCHOOL WEIGHTING (SCHOOLS <200 ADD 10%, <300 ADD 5%)	14.00	16.60	287.70
STUDENT WEIGHTING FOR BUDGET	154.00	182.60	6,738.70
PER PUPIL ALLOCATION	74.00	74.00	74.00
PER PUPIL BUDGET ALLOCATION	11,396.00	13,512.40	498,663.80
FSL - 40 MINUTES #STUDS X \$ 5	375.00	385.00	16,065.00
- FR IMMERSION #STUDS X \$ 10	0.00	0.00	3,330.00
TELEPHONE LINE ALLOCATION VOICE - 2 lines	1,200.00	1,200.00	30,150.00
ASSISTANCE FOR LONG DISTANCE CALLS	100.00	0.00	950.00
PHOTOCOPIER BASE COST	1,750.00	1,750.00	49,000.00
BASE BUDGET	14,821.00	16,847.40	598,158.80
2016-2017 REVISED BASE BUDGET (for reference only)	14,384.00	17,437.20	598,591.30
TRANSPORTATION	1,200.00	832.00	33,210.00
CURRENT OPERATING BUDGET	16,021.00	17,679.40	631,368.80
NEW CLASSROOM START-UP	0.00	0.00	0.00
FURNITURE AND EQUIPMENT	740.00	831.00	29,578.50
BUILDING AND GROUNDS	1,350.00	1,415.00	40,627.50
Total Budget	18,111.00	19,925.40	701,574.80

School Budget Allocations

NAME OF SCHOOL	Assumption	Holy Trinity	St. John's	Total Secondary
ESTIMATED AVERAGE ENROLMENT	1,346	882	1,053	3,282
Technology credits (based on Oct 31, 2016 OnSIS with the exception of Communication Technology and Hairstyling & Aesthetics)	862	596	538	1,996
YEAR BUILT (ORIGINAL)	1992	1999	1954	
SCHOOL OVER 20 YEARS OLD	yes	no	yes	
PER PUPIL ALLOCATION	147.00	147.00	147.00	147.00
REGULAR BUDGET	197,915.66	129,692.22	154,815.99	482,424
TECHNOLOGY - Maintenance	8,620.00	5,960.00	5,380.00	19,960.00
ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00
CURRENT BUDGET	206,535.66	135,652.22	160,195.99	502,383.87
COMMUNITY LIVING/JOB SKILLS	4,000.00	3,000.00	1,000.00	8,000.00
FUNDING FOR THE ARTS	9,650.00	9,650.00	9,650.00	28,950.00
FURNITURE AND EQUIPMENT	5,212.28	3,587.91	4,186.10	12,986.28
BUILDING AND GROUNDS	8,731.83	5,411.30	7,265.85	21,408.98
TOTAL BUDGET 2016-17 SCHOOL YEAR	234,129.76	157,301.43	182,297.94	573,729.12

The Board's Jurisdiction



Directory of Staff with Responsibility For Budget Accounts

Education Centres

CEC Catholic Education Centre 322 Fairview Drive P.O. Box 217 Brantford ON N3T 5M8 Telephone: 519-756-6369 Fax: 519-756-9913	FAC Facilities Department 49 Dalkeith Avenue Units 11, 12, 13 Brantford ON N3P 1M1 Telephone: 519-756-6369 Fax: 519-759-7611	ITS Information Technology Services 344 Erie Avenue Brantford ON N3S 2H9 Telephone: 519-756-6369 Fax: 519-759-5205	SMCLC St. Mary Catholic Learning Centre 455 Colborne Street Brantford ON N3S 3N8 Telephone: 519-753-0552 Fax: 519-753-6555
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Director and Superintendents

Chris Roehrig Jasmine Vorkapic	Director of Education & Secretary Executive Assistant	CEC, Ext. 223 CEC, Ext. 223
Tom Grice Linda Luciani	Superintendent of Business & Treasurer Executive Assistant, Corporate Services	CEC, Ext. 272 CEC, Ext. 272
Michelle Shypula	Superintendent of Education	CEC, Ext. 237
Leslie Telfer Lindsay Blasdell	Superintendent of Education Secretary to Superintendent	CEC, Ext. 237 CEC, Ext. 237
Pat Daly	Superintendent of Education	CEC, Ext. 237

Managers

Tracey Austin	Manager of Communications & Community Relations	CEC, Ext. 234
Norm Cicci	Manager of Information Technology	ITS, Ext. 317
Philip Kuckyt	Manager of Transportation Services	519-751-7532, Ext. 5
Colleen Oldman	Manager of Human Resources	CEC, Ext. 235
Pat Petrella	Manager of Finance	CEC, Ext. 228
Don Zelem	Manager of Facilities & Construction Projects	FAC, Ext. 125

Consultants and Program Staff

Keri Calvesbert	Student Achievement Consultant: Religion & Family Life	CEC, Ext. 253
Jennifer Charnish	Student Achievement Consultant: Innovative Think Spaces, Science, Technology, Engineering and Mathematics	CEC, Ext. 247
Kerri Chartrand	Student Achievement Lead: K – 12	CEC, Ext. 264
Mellissa Connolly	Student Achievement Consultant: Literacy 7 - 12	CEC
Brian Englefield	Student Achievement Consultant: 21 st Century Learning	CEC, Ext. 321
Connie McAllister	Student Achievement Consultant: Early Years	CEC
Carmen McDermid	Student Achievement Lead: Special Education	CEC, Ext. 406
Chandra Portelli	Student Achievement Lead: Arts	CEC, Ext. 268
Carmine Romano	Cooperative Education & Ontario Youth Apprenticeship Program Coordinator	SMCLC, Ext. 246
Kim Spencer	Student Achievement Consultant: Curriculum & Instruction K - 8	CEC
Peter Svec	Student Achievement Consultant: Pathways / Specialist High Skills Major	CEC, Ext. 315
Dave Szuty	Student Achievement Consultant: Technology Enabled Learning & Teaching (e-Learning)	CEC, Ext. 414
Paul Tratnyek	Faith Animator	CEC
Jackie Whiting	Student Achievement Consultant: French-as-a-Second Language	CEC
Dianne Wdowczyk	Mental Health Lead	SMCLC, Ext. 413

Directory of Schools

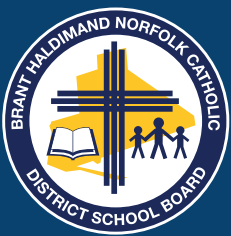
SCHOOL	ADDRESS	PHONE AND SECRETARY	PRINCIPAL VICE-PRINCIPAL
Assumption College School (Grades 9 - 12)	257 Shellard Lane Brantford ON N3T 5L5	(519) 751-2030 Secretary: Heather Major	Allison Hayes Pat Brophy (V-P) Tara Williams (V-P)
Blessed Sacrament (Grades JK - 8)	185 King Street West Box 370 Burford ON NOE 1A0	(519) 449-2984 Secretary: Fatima DeJesus Secretary: Shelly Konkiewicz	Joe Ernst
Christ the King (Grades JK - 8)	165 Dufferin Avenue Brantford ON N3T 4R4	(519) 759-4211 Secretary: Dale Lockington	Charmaine Hanley
Holy Cross (Grades JK - 8)	358 Marlborough Street Brantford ON N3S 4V1	(519) 756-5032 Secretary: Terri-Lynn Torti-Collier	John McDermid
Holy Family (Grades JK - 8)	20 Sunset Drive Paris ON N3L 3W4	(519) 442-5333 Secretary: Josie Costantini	Marg Szoke
Holy Trinity Catholic High School (Grades 9 - 12)	128 Evergreen Hill Road P.O. Box 550 Simcoe ON N3Y 4N5	(519) 429-3600 Secretary: Franca Lewis	Humberto Cacilhas Michelle Nepp-Wirag (V-P) John Nicholson (V-P)
Jean Vanier (Grades JK - 8)	120 Ninth Avenue Brantford ON N3S 1E7	(519) 753-5283 Secretary: Debbie Cotter Secretary: Penny Leskiewich Secretary: Linda VanDenHeede	Dan Pace Danielle Becks (V-P)
Notre Dame (Grades JK - 8)	238 Brantwood Park Road Brantford ON N3P 1N9	(519) 756-2288 Secretary: Sharon Martinow Secretary: Yolanda Okonski	Karen Wilkinson
Notre Dame (Grades JK - 8)	35 Braemar Avenue Caledonia ON N3W 2M5	(905) 765-0649 Secretary: Kelley Muise	Mary Leonard
Our Lady of Fatima (Grades JK - 8)	120 Talbot Road Box 288 Courtland ON N0J 1E0	(519) 688-0049 Secretary: Tammy Proietti	Heather Graham
Our Lady of Providence (Grades JK - 8)	55 Kent Road Brantford ON N3R 7X8	(519) 758-5056 Secretary: Anne Marie Brunet Secretary: Yolanda Okonski	Cathy DeGoey
Resurrection (Grades JK - 8)	17 Ravenwood Road Brantford ON N3R 6L4	(519) 752-5900 Secretary: Andrea Murphy	Dale Petruka

**Brant Haldimand Norfolk Catholic District School Board
2017-18 Budget**

SCHOOL	ADDRESS	PHONE AND SECRETARY	PRINCIPAL VICE-PRINCIPAL
Sacred Heart (Grades JK - 8)	26 Albert Street Box 70 Langton ON NOE 1G0	(519) 875-2556 Secretary: Debbie Varga	Bill Acres
Sacred Heart (Grades JK - 8)	180 Grandville Circle Paris ON N3L 0A9	(519) 442-4443 Secretary: Chris Devereaux	Karen Mitchell
St. Basil (Grades JK – 8)	365 Blackburn Drive Brantford ON N3T 0G5	(519) 752-4111 Secretary: Joanne Allen Secretary: Lindsay Blasdell	Lisa Kuyper Sue Defreyne (V-P)
St. Bernard of Clairvaux (Grades JK - 8)	250 Washington Street Box 760 Waterford ON NOE 1Y0	(519) 443-8607 Secretary: Liz DePauw	Denise O'Brien
St. Cecilia's (Grades JK - 8)	3 Lynn Park Avenue Port Dover ON NOA 1N5	(519) 583-0231 Secretary: Nancy Lachance	Heidi Pasztor
St. Frances Cabrini (Grades JK - 8)	373 Northern Avenue Delhi ON N4B 2R4	(519) 582-2470 Secretary: Paula Zelem Secretary: Ann Dol	Orazio Caltagirone
St. Gabriel (Grades JK – 8)	14 Flanders Drive Brantford ON N3T 6M2	(519) 756-4706 Secretary: Patti Glover Secretary: Penny Leskiewich	Joe DiFrancesco Mary Theresa Coene (V-P)
St. John's College (Grades 9 - 12)	80 Paris Road Brantford ON N3R 1H9	(519) 759-2318 Secretary: Anna Spagnuolo	Greg Picone Susie Picanco (V-P) Amy Pimentel (V-P)
St. Joseph's (Grades JK - 8)	34 Potts Road Simcoe ON N3Y 2S8	(519) 426-0820 Secretary: Joyce Barrett Secretary: Mary VandenBussche	Jodi Kuran Lindsay Duwyn (V-P)
St. Leo (Grades JK – 8)	233 Memorial Drive Brantford ON N3R 5T2	(519) 759-3314 Secretary: Judith Dugas	Jennifer McLaren- Gibbons
St. Mary Catholic Learning Centre (Grades 9 – 12)	455 Colborne Street Brantford ON N3S 3N8	(519) 753-0552 Secretary: Hailey Bouckhuyl Secretary: Tanya Gardner Secretary: Jayne Storey	Terre Slaght
St. Mary's (Grades JK - 8)	92 Main Street South Hagersville ON NOA 1H0	(905) 768-5151 Secretary: Heidi Modesti	Michael Pin

**Brant Haldimand Norfolk Catholic District School Board
2017-18 Budget**

SCHOOL	ADDRESS	PHONE AND SECRETARY	PRINCIPAL VICE-PRINCIPAL
St. Michael's (Grades JK - 8)	209 Alder Street West Dunnville ON N1A 1R3	(905) 774-6052 Secretary: Irene Bowden	Craig Colbert
St. Michael's (Grades JK - 8)	972 St. Johns Road West R.R. #2 Simcoe ON N3Y 4K1	(519) 426-5462 Secretary: Eleanor Mertens	Debbie Fullerton
St. Patrick (Grades JK - 8)	320 Fairview Drive Brantford ON N3R 2X6	(519) 759-0380 Secretary: Glenna Bennett	Shannon Mason
St. Patrick's (Grades JK - 8)	81 Orkney Street East Caledonia ON N3W 1L3	(905) 765-4626 Secretary: Shannon McCurdy	Mark Watson
St. Peter (Grades JK - 8)	175 Glenwood Drive Brantford ON N3S 3H1	(519) 752-1611 Secretary: Beth Spiers	Michael Skrzypek
St. Pius X (Grades JK - 8)	127 Wood Street Brantford ON N3R 2L4	(519) 753-6422 Secretary: Teresa Brzozowski	Jennifer Rudyk
St. Stephen's (Grades JK - 8)	17 Brant Street West Box 249 Cayuga ON NOA 1E0	(905) 772-3863 Secretary: Karen Leedale	Anna Fortunato
St. Theresa (Grades JK - 8)	12 Dalewood Avenue Brantford ON N3T 5L7	(519) 753-8953 Secretary: Cheryl Hewitson	Peter Marchand



**BRANT HALDIMAND NORFOLK
CATHOLIC DISTRICT SCHOOL BOARD**

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